

**Fairfield Christian Academy
Board Meeting
April 28, 2011**

Members Present – Ken Mulpas, Rich Van Meter, Brenda Fischer, Michele Crum, Bruce Hein, Mark Vrana, Neal Allison, Ed Reck, Ken Beck

Others Present – Norm Leist, Nancy Dixon

Members Absent – Adam Day

Ken Mulpas led in devotions from Philippians 3:12-14. He stated, “Don’t think of the past, but press on to the future.”

Adam Day will have devotions for our next meeting May 19th.

Open Parent Meeting – There were 3 teachers that addressed the board concerning budget cuts and tuition discount rates. Mark Vrana will write a letter to each of these teachers expressing the boards appreciation for them and their work.

Report on Co-operative Studies - Janis Smeltzer talked to the board about the Cooperative Studies Division. We are marketing 1st – 12th grades. At present there are 23 students involved in the Cooperative Studies program. First through 4th grade come for morning class. Fifth – 12th grade come 3 consecutive periods and may stay for one study hall or lunch. They can also choose one extra class with an additional charge. Janis meets with the families monthly as a supervisor to make sure they are on target with their home instruction. The Cooperative Studies students are registered as full-time FCA students; therefore there are certain requirements that have to be met. The parent is the teacher for off-campus work.

Approval of March Minutes – Ken Mulpas made a motion to accept the minutes of March, 2011. Mark Vrana seconded. Motion passed.

Approval of Finance Statements – Norm Leist reported on the Finance Statements. The current projections are as follows:

Fundraiser/SCRIP variance to budget	(\$ 51,465.20)
Athletic Variance	(4,738.92)
State Fund reduction	(32,000.00)
Fee Income Variance	(17,211.18)
Additional tuition-annual estimate over budget	42,172.90
Child Care revenue deficit	(27,337.56)
Reduce uncollectables to \$10K due to low write-offs	10,000.00
Contributions below budget	(16,013.70)
Projected personnel changes	37,000.00
Program changes (2010-2011 FCA Contingency Plan)	5,000.00
Adjusted Net (Projection) FY 2011	(\$38,714.60)

Neal Allison made a motion to accept the financial report. Ken Mulpas seconded. Motion passed.

Budget Discussion – Norm Leist passed out a report he had done on FCA Staff Impact by Total Dollar Amount. There will be a review on the Tuition Assistance Program and how it can best meet the needs of our families. We are currently still working on contracts and should have them out close to scheduled time.

Neal Allison led in prayer over the finances of the school.

Enrollment Projection - As of today there are 525 students enrolled for next 2011-2012 school year. Last year at this time, there were 542 students. Some have already enrolled that might withdrawal due to finances/job.

Student and Staff Handbook Revisions – There is a new Bullying Policy that will be in all the handbooks on the web-site www.fairfieldchristianacademy.com . This is required by State Law. Bruce made a motion to accept the policy. Mark seconded. Motion passed.

Due to Auxiliary Service Funds cutback, the school will not be doing “Switched On” this coming year. Switched On was going to be an on-line course option that the students could participate in.

Neal made a motion to accept the 2011 Elementary, Preschool, Child Care, and Middle/High School Handbook. Bruce seconded. Motion passed.

Transition Plan – Ed reported that everything is in process and going well according to the report dates.

Transfer of Authorities - Pursuant to the resignation of Dr. Ken Beck and the expressed willingness of Mr. Ed Reck to serve as the Superintendent of Fairfield Christian Academy, the following recommendations were duly adopted by the Board:

Resolved, effective May 2, 2011, Mr. Ed Reck will assume full responsibility and authority as Superintendent for Fairfield Christian Academy.

Rich Van Meter made a motion to accept the transfer of authority. Ken Mulpas seconded. Motion passed.

Childcare-Ohio Department of Education Preschool Regulations requires a board approved policy regarding staff medicals and updating. The following policy is recommended. “Upon hire, staff will be required to have a medical or physical form completed and signed by a licensed physician, physician’s assistant, clinical nurse specialist, or certified nurse. Thereafter, staff is not required to update their medical or physical forms.” The board would like to know where that requirement is located on the ODE web-site so it can be worded in the handbook. The regulations requirement will be brought back to the next board meeting.

Goals, Fundraisers, and Priorities – Dr. Beck commented on the suggested goal statements. He would like the goals to be prioritized 1-9 with 1 being least important and brought back for discussion at the next board meeting. These would be FCA’s working goals.

North Campus Preschool – There was discussion concerning North Campus having a pre-school. They have to have either ODE or Job’s and Family Services licensing. Erica Neal can be a resource, but will not be able to direct the preschool due to her duties as a Childcare/Preschool Director here at Lancaster campus.

New board member names were listed and discussed. Please e-mail Brenda so she can consolidate the names for Rich to take to the elders.

There was a motion to dismiss.

Ken Mulpas led in prayer.

Respectfully submitted,

Nancy Dixon
Recording Secretary

New Board Member Names to be submitted to the elders:

Charlie Black
Leonard Sheets
Leonard and Tammy Potochnik
Kevin and Jill Stalter
Stacie Blankenship
Michelle Collier
Laurie Williams
Erin Barnhart