

Fairfield Christian Academy  
Board Meeting  
August 25, 2011  
6:30 p.m.

**Members Present** – Ed Reck, Adam Day, Neal Allison, Mark Vrana, Bruce Hein, Michele Crum, Brenda Fischer, Rich VanMeter, Ken Mulpas, Erin Barnhart

**Members Absent:** Leanna Meliotes

**Others Present** – Norm Leist, Nancy Dixon

**Devotions** – Neal Allison gave a devotional from Proverbs 23:18. Next month's devotional will be given by Ken Mulpas.

**Minutes** – June, 2011 board minutes were read. Bruce made a motion to accept the minutes. Neal seconded. Motion passed.

**Financials and Budget for 2011-2012** - Norm reported the staff and administration has worked very hard this year to make the financials stable. Some areas to note: Current enrollment is 652 as of the first day of school. Fund raiser income has been kept at \$100K. State Funds are estimated at a lesser amount than last year even though it appears they will be the same as last year or possibly higher. Salary, benefits and discounts reflect actual staffing as of the first day of school. Bottom line is a projected net income of \$180,580.28. Considering last year's net loss of (\$46,524.45) this represents a positive step in the right direction of \$227,104.73. Rich commended the board as an elder for the work done to bring the financials back to stability. Mark made a motion to accept the financial report. Ken seconded. Motion passed. Ken made a motion to accept the 2011-2012 Final Budget. Rich seconded. Motion passed.

A praise was given as it was noted that enrollment was down just 14 students from last year. Pastor Ken prayed for the school.

**Administrative Transition** – Brenda commented that Mr. Reck had officially been named Superintendent of the school. Mr. Reck commented on the opening staff meetings and excitement of the year.

**Standing Committee Reports:**

**Finance Committee** – Bruce reported with an update on marketing and development plans.

- Creating brochure on Academy to reinforce value of Education they're paying for.
- Possible affiliation with Fairfield County Foundation to help with Endowment
- Fundraising Plans = \$100,000.00 which is normal. This includes selling Entertainment books, Letters of families/friends asking for help, Frog-A-Thon, and Carnival.

Brenda prayed over the Finance Committee and the fundraisers that will be going on this year.

**Curriculum** – Science text reviews will be this year. Leanna Meliotes will be asked to join the Curriculum Committee along with Mark.

**Spiritual Life** – No report at this time. Michele Crum will join the committee along with Brenda.

**Communication** – No report at this time. Erin Barnhart was asked to join this committee along with Rich.

**Finance** – There was discussion that only a board member should be on the finance committee. Bruce and Neal are on this committee.

Neal prayed over the committees.

**Tuition Assistance** – Mr. Reck reported that the TAP Allocations have not all been released. There is some left in case of need later in the school year. Also, there is some Hardship Grant Allocations left for use if needed.

**Replacement of Open Seat** – This is Adam Day's last board meeting due to his resigning as Children's Pastor. Therefore, this will leave an open seat for another elder on the school board. Ken Mulpas will go to the elders to ask who they would like for replacement.

**Election of Board Officers** – The officers were appointed as follows:

Brenda Fischer, Chairman

Bruce Hein, Vice Chairman

Mark Vrana, Secretary/Treasurer

Ken made a motion to accept the election of the board officers, Michele seconded. Motion passed.

**Approval of Child Care Policies and Handbook** – Adam made a motion to approve the new Childcare Policy and Handbook. Ken seconded. Motion passed.

**Additional Fall Sports Coaching Personnel** – Brittany Knechtel was appointed as a 7<sup>th</sup> grade volleyball coach. Steve Crisan as a Jr. High Golf Coach. Brittany is an FCA Graduate and is doing her Student Teaching in grade 3. Steve is a 4-year parent of FCA and father of an 8<sup>th</sup> grader. Ken made a motion to accept these additional fall coaching personnel. Bruce seconded. Motion passed.

**Revision of FCA Grading System** - There was much discussion on the revision of FCA grading system. The board decided to table this discussion until more information can be collected and they can have more time to review this matter.

Mark made a motion that this meeting is adjourned. Neal seconded. Motion passed. Rich led in prayer. The board went into an executive meeting.