

Fairfield Christian Academy
Board Meeting
November 17, 2011
6:30 p.m.

Members Present – Ken Mulpas, Ed Reck, Leanna Meliotes, Neal Allison, Rich Van Meter, Brenda Fischer

Members Absent – Michele Crum, Erin Barnhart, Mark Vrana

Others Present – Norm Leist, Nancy Dixon

Devotions – Leanna Meliotes opened the meeting with devotions about being “Thankful”. Brenda led in prayer. Bruce Hein will have devotions at the December board meeting.

October Minutes – Minutes from the October board meeting were read. Neal made a motion to approve the minutes. Bruce seconded. Motion passed.

Review of Financial Statement – Norm commented on the finances and stated the finance team is very pleased and that the school is on track with the 3-year plan. Ken made a motion to accept the financial statement. Rich seconded. Motion passed. “God has been faithful.” Bruce led in prayer.

Fundraising Update – Mr. Reck reported that the Believathon fundraiser is \$1400 over the goal. So far we are \$75,414.85 towards the proposed goal of \$125,000 for the year.

Standing Committee Reports –

Finance – Marketing/Development Update

There is a direct mail of 8,253 pieces going out in 4 different phases between now and February.

Mr. Reck is working on advertisement for the digital billboard on Routes 33 & 22 West of Lancaster.

Assignments and Goals of Budget Planning Committees - Norm presented a list of proposed budget teams for 2012-2013 fiscal year in the following areas; Athletics, Childcare, Discounts (Tuition etc.), Fine Arts, Institutional Development, Staffing, Tuition (PreK-12). The board approved the names for each planning committee.

Endowment Progress – Norm presented the Endowment Draft for the board to review. After making a few changes, Norm will arrange for a legal review. He will then e-mail it to the board members for their approval and vote as early as possible.

Curriculum and Education Strategies Committee – Mr. Reck brought the names for this committee before the board and wanted to seek approval of these names. The committee’s job will be to approve and manage the rest of the program. Science is the next subject to be reviewed, including the related subjects of health & physical education. Committee approved.

Communications – Mr. Reck reported he is trying to put out a Superintendent’s letter monthly. The next Stakeholder’s Meeting is in January with the second one in April, 2012. The annual Parent Survey will be in February. Rich commented that the Staff Survey should be taken by the end of 2011.

Trustee's Report on Open Seat – Pastor Todd Smeltzer will be joining the board to fill the term of Adam Day which would have expired June, 2012. Ken will contact him.

Review Annual Parent Survey Tool – Mr. Reck asked the board for comments/suggestions concerning the Parent Survey. Mr. Reck will bring the survey with revisions back to the December meeting.

Stakeholders Meeting - There was discussion concerning what to bring before the parents for the Stakeholders meeting that is planned for **Tuesday evening, January 10th** in the chapel.

Mr. Reck reported that two of our FCA families had to withdraw. Leanna led in a special prayer for these families.

Mr. Reck asked for the following Winter coaches to be approved:

Mary Beth Dewese; HS Girls Basketball JV Coach

Margaret Smith; JH Girls Basketball Asst. Coach

Nan Hooper; Asst. to Mary Beth Dewese in Bitty Basketball 6th grade girls

Neal made a motion to accept these additional winter coaches. Bruce seconded. Motion passed.

Rich made a motion to adjourn the meeting. Ken seconded. Motion passed.

Brenda closed with prayer.

Respectfully submitted,

Nancy Dixon, Recording Secretary

